

haysmacintyre

employer compliance & PAYE seminar for schools

Thursday 27 May 2010

who should attend?

This event is aimed at busars and finance staff in the education sector.

cost

There will be a £40 charge for each delegate inclusive of all course materials and VAT.

the programme

1.30 registration and coffee

2.05 session one

- expenses and benefits including P11Ds and P9Ds
- peripatetic teachers
- self employed service providers
- living accommodation and connected benefits
- termination payments
- managing employer compliance visits and new PAYE penalties

3.45 afternoon tea break

4.05 session two

- salary sacrifice schemes
- dispensations and PAYE settlement agreements

4.45 questions & answers

5.00 drinks and canapés

Speakers: Anne Gregory-Jones, Lorraine Owens, Joanne Hennessy, haysmacintyre

The seminar will be held at our offices

Fairfax House, 15 Fulwood Place, London WC1V 6AY

haysmacintyre

employer compliance & PAYE seminar - registration form

Please visit our website www.haysmacintyre.com and book your place using our online booking form.

Alternatively, please complete the form below

name _____
position _____
email _____
name of organisation _____
address _____
postcode _____
telephone _____
signed _____

Please send this completed registration form and cheque payable to "haysmacintyre" to:

Samantha Cottle, haysmacintyre

Fairfax House, 15 Fulwood Place

London WC1V 6AY

Tel: 020 7969 5668

Please send me a VAT receipt

Please reply early to ensure bookings as numbers may have to be limited.

Cancellation policy: please be aware that refunds will not be available.

Please tick this box if you do not wish to receive future mailings