

## 2010 training programme for charities **session one: general charities update**

Friday 11 June 2010

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### who should attend?

This seminar is aimed at finance directors and chief executives

### cost

There will be a £45.00 charge for each delegate inclusive of all course materials and VAT

### the programme

#### 9.30 registration and coffee

#### 10.00 session one

#### “challenges for Charities following the election”

- This will cover potential public spending cuts and the impact it will have on charities including:
  - budgeting
  - forecasting
  - managing investments
- environmental matters/ responsibilities

#### 11.30 mid morning tea break

#### 12.00 session two

#### “accounting and tax update”

- reporting public benefit and environmental responsibilities in the trustees report
- VAT and tax update

#### 1.30 questions & answers

#### 1.45 networking lunch

Speakers: Kathryn Burton, Tom Brain, James Cameron, Les Jones, Lorraine Owens  
**haysmacintyre**

*The seminar will be held at our offices*

*Fairfax House, 15 Fulwood Place, London WC1V 6AY*

## 2010 training programme for charities **session one: general charities update** registration form

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Please visit our website [www.haysmacintyre.com](http://www.haysmacintyre.com) and book your place using our online booking form.

Alternatively, please complete the form below

name \_\_\_\_\_  
position \_\_\_\_\_  
email \_\_\_\_\_  
name of organisation \_\_\_\_\_  
address \_\_\_\_\_  
postcode \_\_\_\_\_  
telephone \_\_\_\_\_  
signed \_\_\_\_\_

Please send this completed registration form and cheque payable to “haysmacintyre” to:

**Samantha Cottle**, haysmacintyre

Fairfax House, 15 Fulwood Place

London WC1V 6AY

Tel: 020 7969 5668

Please send me a VAT receipt

Please reply early to ensure bookings as numbers may have to be limited.

Cancellation policy: please be aware that refunds will not be available.

Please tick this box if you do not wish to receive future mailings