

an introduction to tax for charities

Thursday 18 November 2010

who should attend?

This seminar is aimed at the finance staff of not for profit organisations

cost

There will be a £30 charge for each delegate inclusive of all course materials and VAT. Clients can attend this event for free.

the programme

2.00 - 2.30 registration
2.30 - 5.30 'an introduction to tax'

basic principles	charitable exemption
	trading
	other taxable transactions
VAT	an update
employment tax	common issues
	employment status
	volunteers
administration	time limits/penalties
	fit and proper persons

there will be a 30 minute break half way through this session

speakers: Anne Gregory-Jones, Lorraine Owens, James Cameron, Phil Salmon

5.30 onwards drinks and networking

*The seminar will be held at our offices
Fairfax House, Fulwood Place, London WC1V 6AY*

an introduction to tax for charities registration form

Please visit our website www.haysmacintyre.com and book your place using our online booking form.

Alternatively, please complete the form below

title _____
name _____
position _____
email _____
name of organisation _____
address _____
postcode _____
telephone _____
signed _____

Client Non client

Please send this completed registration form and, if you are not a client, a cheque for £30 inc VAT, payable to "haysmacintyre" to:

Samantha Cottle, haysmacintyre
Fairfax House, 15 Fulwood Place
London WC1V 6AY
t: 020 7969 5668
e: scottle@haysmacintyre.com

Please send me a VAT receipt

Please reply early to ensure bookings as numbers may have to be limited.

Cancellation policy: please be aware that refunds will not be available.

Please tick this box if you do not wish to receive future mailings