



## not for profit services | services for sports governing bodies

### team



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### dedicated specialists

At haysmacintyre, we have dedicated specialists looking after our NGB and related sports organisations. The inclusion of our multi-disciplinary specialist team in one location ensures an integrated and comprehensive approach to our client's requirements. We act for a large number of NGBs including most of the key Olympic sports.

NFP is a very important sector for our firm and represents over 25% of our business. This enables us to be committed to the sector and we produce regular newsletters and datasheets on topical matters as well as holding seminars. We are also a CCPR business partner, and a number of our specialists are involved with NGBs and similar organisations in a voluntary capacity.

Our services are all carried out by specialists and include:

### audit and assurance

Our audit and assurance services are tailored to suit your specific needs. We ensure our work is effective and efficient by focusing on key issues well ahead of the year-end; this enables us to meet timetables with ease and ensures our work is directed to the key areas.

Our experience and our desire to be a leading adviser in your sector, ensures that we fully understand the environment in which you operate and the issues you face. We understand the importance, both to you and us, of ensuring our audit team are familiar with NGBs and will always ensure the team has previous experience of similar organisations. Our role as your auditors provides us with a unique opportunity to spend time with you and in return we will add value to your organisation.

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## VAT advice

Our VAT team is highly experienced in dealing with NGBs. They have built a strong reputation based on negotiating with the authorities and advising on complex issues. We ensure that our advice is comprehensible and practical, as well as technically accurate; and we work with you to ensure the result suits your needs and resources, and is properly implemented.

## tax compliance and advice

We provide the compliance support necessary to relieve the regulatory burden and provide a comprehensive advisory service. Our direct tax work covers all areas of importance to NGBs including consideration of the corporate tax position (e.g. trading activities, mutual trading) and advising on a range of employment tax issues.

There are many issues specific to NGBs which we have experience in dealing with including, for example, taxation status of coaches/physios, P11D dispensation for volunteer/employee expenses, structuring of remuneration packages, and restructuring of organisations to protect NGBs assets.

## consultancy services

There is an increasing level of pressure on NGBs due to the constant pace of change in the not-for-profit world. We therefore offer a selection of consultancy services. These include:

- improving financial reporting
- governance
- guidance on setting up an internal audit function
- consideration of your risk assessment process
- recruiting key members of your finance team

We have a dedicated consultant, Leslie Jones OBE, who works with our partners and managers to help deliver these services. Les has worked in the not-for-profit sector for many years, most recently as Deputy Chief Executive and Director of Finance and Services for WWF.

## company secretarial

Our company secretarial team provides a complete compliance and advisory service or specific advice on more complex matters as required.

## information technology

We have a very experienced IT team who are able to discuss technical IT issues with you and assist in sourcing a resolution to problem areas.

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## employer support

These services range from the provision of routine payroll processing to advice on complex employment related issues including PAYE and benefit compliance, provision of health checks, due diligence reviews and managing compliance visits including negotiating settlements.

## about the haysmacintyre sports team

The haysmacintyre Sports team acts for 20 National Governing Bodies in the UK as well as several sports related charities. It also acts for a number of sports personalities and professionals in horse racing, athletics and rugby and several sports related private companies. haysmacintyre is a business partner of CCPR Enterprises. haysmacintyre NGB clients include:

- Amateur Rowing Association
- Amateur Swimming Association
- Badminton England
- British Canoe Union
- British Cycling Federation
- British Greyhound Racing Fund
- British Swimming
- British Triathlon
- Canoe Wales
- Keep Fit Association
- Motor Sports Association
- Pentathlon GB
- Royal Yachting Association
- The Fitness League
- UK Athletics

## about haysmacintyre

**haysmacintyre, Chartered Accountants and business advisers, works with over 550 charities and not-for-profit organisations in the UK and overseas. Our services include the full range of audit, tax, VAT and comprehensive advisory services. Our multi-disciplinary specialist team has extensive sector experience working for a diverse range of charities. We are based in one location which ensures an integrated and comprehensive approach to our clients' requirements.**

haysmacintyre is a founding member of MSI Global Alliance (MSI), an international alliance of independent legal and accounting firms, with 250 members in 100 countries.

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